



Utility Account Automatic Payment (ACH) Authorization

Village of Yellow Springs Utilities

100 Dayton Street

Yellow Springs, OH 45387

Phone: (937) 767-7202, Option 2

CUSTOMER INFORMATION:

Name

Utility Account Number

Service Address

Phone Number

Email Address

BANK ACCOUNT INFORMATION:

Financial Institution Name

Account Type

☐ Checking

☐ Savings

Routing Number

Account Number

AUTHORIZATION:

I authorize the Village of Yellow Springs to initiate electronic debit entries from the bank account identified above for payment of my utility bill. I authorize my financial institution to honor these transactions.

I understand that:

- Automatic payments will be deducted from the account listed above.
- It is my responsibility to ensure sufficient funds are available on the scheduled withdrawal date.
- If a payment is returned due to insufficient funds or another banking issue, applicable fees may be assessed in accordance with Village policies.
- I may cancel or change this authorization by providing written notice to the Village of Yellow Springs Utility Office. Changes or cancellations should be submitted sufficiently in advance of the next scheduled payment to allow for processing.

This authorization will remain in effect until I notify the Village of Yellow Springs in writing that I wish to revoke it.

CUSTOMER CERTIFICATION:

Signature

Printed Name

Date

FOR OFFICE USE ONLY:

☐ Approved ☐ Denied

Signed: _____

Date: _____