

**VILLAGE OF YELLOW SPRINGS, OHIO
ORDINANCE 2026-06**

**REPEALING AND REPLACING SECTION 252.06 “PERSONNEL POLICY
MANUAL” OF THE CODIFIED ORDINANCES OF THE VILLAGE OF
YELLOW SPRINGS, OHIO AND APPROVING REVISED PERSONNEL
POLICY MANUAL**

WHEREAS, at the recommendation of the Village Manager and Village department heads, the Village’s Personnel Policy Manual required thorough review and revision; and,

WHEREAS, Village department heads invested many hours in the review and proposed revisions and now recommend same to Village Council; and,

WHEREAS, Approval authority of the Village’s Personnel Policy Manual rests with Village Council per Section 82 of the Village Charter; and,

WHEREAS, the Village Solicitor recommends revision of Section 252.06 of the Village’s Codified Ordinances to eliminate the need to revise the codified ordinances whenever the Personnel Policy Manual is updated; and,

WHEREAS, Village Council accepts the recommendations of staff and the Village Solicitor to approve the revised Personnel Policy Manual and revise Section 252.06 of the Village’s Codified Ordinances as set forth herein,

NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS, OHIO HEREBY ORDAINS THAT:

Section 1. Section 252.06 entitled “Personnel Policy Manual” of the Codified Ordinances of the Village of Yellow Springs, Ohio be repealed.

Section 2. A new Section 252.06 entitled “Personnel Policy Manual” of the Codified Ordinances of the Village of Yellow Springs, Ohio be enacted to read as follows with new language underlined and **bolded** and deleted language in ~~striketrough~~.

~~Council does hereby approve and adopt the revised Personnel Policy Manual dated January 2022, which is hereby incorporated by reference in its entirety.~~

In accordance with Section 82 of the Village Charter, Council has approved a Personnel Policy Manual, along with updated versions from time to time. Revisions to the Personnel Policy Manual are to be approved by Council by ordinance, with the most current version hereby incorporated by reference in its entirety. The most current version of the Personnel Policy Manual will be made available for review in the office of the Clerk of Council.

Section 3. The revised Personnel Policy Manual dated April 2026 is hereby approved in a form substantially similar to Exhibit A.

Gavin Devore Leonard, President of Council

Passed: 5/4/2026

Attest: _____
Judy Kintner, Clerk of Council

ROLL CALL:

Gavin DeVore Leonard __Y_ Angie Hsu __Y__ Carmen Brown __Y__

Senay Semere __Y_ Stephanie Pearce __Y_